



The Clay Minerals Society

2024 Supplemental Travel Grant Application

For the CMS Annual Meeting
Honolulu, Hawaii, June 3-6, 2024

DEADLINE Thursday, April 1, 2024

This application includes: (1) this form (2 pages), (2) abstract of ONE paper you will present (see abstract format instructions below), and (3) a one-page letter from your advisor (emailed separately). **Applications longer than this 4-page limit will be disqualified.**

E-mail (or mail) application materials to cms@clays.org to **arrive by Monday, April 1, 2024**. Mail address: Clay Minerals Society, 3635 Concorde Pkwy Ste 500 Chantilly, VA 20151-1110 USA. Call 1-703-652-9960 or e-mail cms@clays.org if you have questions.

	Student	Advisor
Name:	_____	_____
Address:	_____	_____
	_____	_____
	_____	_____
E-mail:	_____	_____

Have you previously received a CMS Student Travel Grant? Yes No

If yes, list the date(s) awarded: _____

(NOTE: The 2020 virtual travel awards do NOT count towards the CMS rule that states you can only receive a maximum of 2 CMS travel awards)

Is the paper you are presenting the result of research funded by a CMS Research Grant?
Yes No

Total funds requested (in US\$): _____

(maximum request should be no more than \$1,000 for intracontinental travel, or \$1,500 for intercontinental travel)

Itemize your expected travel expenses below.

Funds requested (*maximum request should be no more than \$1,000 for intracontinental travel or \$1,500 for intercontinental travel*):

Travel details including airfare, personal vehicle mileage (\$0.25/mile), other transportation, and other expenses. If you will share travel expenses with someone else, claim only your share.

Estimated cost

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Lodging (Show # of nights and cost per night. We expect you to share a room to reduce lodging costs. List only your share of expenses.) _____

_____	_____
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Meeting Registration _____

_____	_____
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Banquet (attendance is required, but cost may be included in Registration) _____

_____	_____
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Workshop _____

_____	_____
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Field Trip _____

_____	_____
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Total:

Only list actual expenses posted on the meeting website. Note rate reductions offered to students. Any funds received but not used must be returned to CMS. **Travel Grant funds will be distributed only at the CMS Banquet; therefore attendance is required. The annual meeting registration must be paid in advance.**

ABSTRACTS FOR ORAL PRESENTATIONS AND POSTERS

Each abstract may be up to 1 page long using US letter size or A4 formatting. There should be a 2.5 cm (1 inch) margin on all sides of the page. Use an 11 pt Times New Roman font for the main text.

Your abstract must include the following:

- Presentation title (Times New Roman, **bold** type, 16pt font, centered, capitalize first word only)
- Author names (first name, middle initial, last name; 1,2,3, superscripts etc. to match addresses)
- Presenting author should be indicated in **bold** type on a line below the title
- Presenting author e-mail address in italics, 10 pt font (online before list of co-authors)
- List of other contributing authors separated by commas, with superscript matching addresses (note, if the presenting author is not first author, repeat their name in the authorship list)
- ¹Author addresses in italics, 10 pt font, include country (use same superscript for authors at the same address)
- Text
 - Introduction of the research problem (1 paragraph)
 - Methods (analytical or calculation conditions; 1 paragraph)
 - Results and Interpretation (supported by data) (1 or more paragraphs)
 - Conclusion (one paragraph)
- Figures or tables may be embedded in the text. Best if placed in a Text Box. Figure captions should be 9 pt Times New Roman font, also within the Text Box.
- A short list of references may be placed at the bottom of the page. These should be in 9pt Times New Roman font, and referenced using numbered superscripts.

Figures

Line diagrams and grayscale drawings must have a resolution of at least 600 dpi.

Photographs (halftones) must have a resolution of at least 300 dpi.

It is also possible to include color diagrams in your abstract, but please note that in the paper abstract volume these will be printed in grayscale.

Example Abstract Format shown on the following page:

My Best Work Ever

Joe H. Schmoe*

Joeschmo@email.com

John X. Doe¹, Joe H. Schmoe¹ and Susie Q. Yuhoo²

¹*University, Department, State/Province, Postal code, Country*

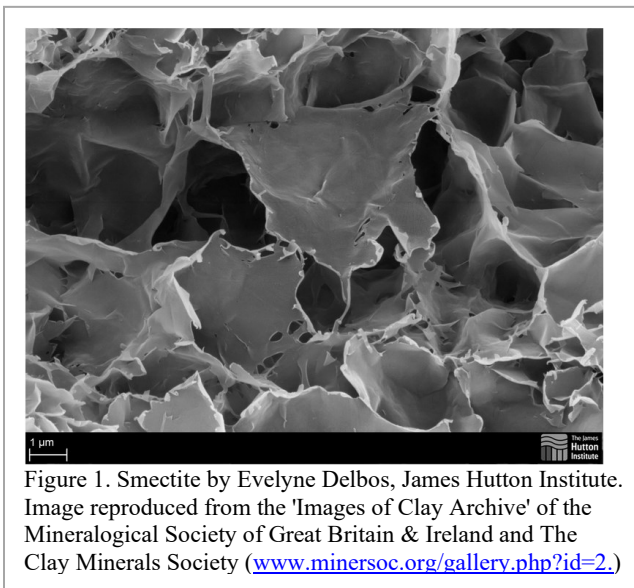
²*National Survey, Street name and number, Postal code, Country*

Introductory paragraph: This is my best work ever because I found the answer to the meaning of life...etc. (1 paragraph).

Methods: We found the greatest clay deposit in the universe, and analyzed it using every tool known in the past, present and future. We developed a novel protocol for further investigation of this new clay site. All acronyms for analytical instruments and methods must be spelled out on first use (1 paragraph).

Results: We discovered the meaning of life through our analyses of this new clay deposit. Specifically, our results indicate that these phyllosilicates have interesting properties (Figure 1 or Table 1, optional) and will revolutionize our understanding of clay science. (1-2 paragraphs).

In conclusion this work demonstrates the presentation style for an abstract that will be most useful to the scientific audience that you want to impress¹. It introduces the topic, tells us why you are studying it, how you studied it, presents major results, and what you think they mean. The conclusion is that we would all love to come hear your talk or poster presentation (1 paragraph).



¹Smith, J. (2015) Why abstracts need to get to the point. *J. Life is Short*, 1: 100-101.